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Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F. Pimentel Ave., Brgy. 2, Daet, Camarines Norte, 4600 Philippines

BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

**MINUTES OF THE MEETING
PRE-BID CONFERENCE
February 26, 2021
Main Library
1:00 P.M.**

Name of Project to be bid: Supply and Delivery of Various Goods and Services

Approved Budget for the Contract:

- Lot 1 – Supply, Delivery, Installation and Configuration of Broadband Internet for Five (5) Satellite Campuses P 300,000.00 (GAA)
- Lot 2 - Procurement of Additional Network Equipment and Devices -P 200,000.00(GAA)
- Lot 3 - Supply and Delivery of Arduino UNO Starter Kit -P 294,000.00 - Income
- Lot 4 - Supply and Delivery of RFID Cards and RFID Ribbons -P 272,000.00 - Income
- Lot 5 - Supply, Delivery and Installation of CCTV for the Main Campus Library-P 150,080.00 -Income

Time Started: 1:00 P.M.

Attendance:

BAC Members:

1. Dr. Rosalie A. Almadrones-BAC Chairperson
2. Engr. Aser Dino-BAC Vice-Chairperson
3. Dr. Ma. Cristina C. Azuelo-BAC Member
4. Ms. Irine Andaya – BAC Member

End-user: Ms. Jocelyn Torio

BAC TWG: 1. Mr. Edgar Bryan Nicart – for Lot 3
2. Mr. Sherwin Balang – for Lot 5

BAC Secretariat: Ms. Evangeline L. Sarion
Ms. Marilyn Ferrer
Ms. Julie Fe S. Laborte

Proceedings:

Call to Order :

The BAC Chairperson, Dr. Rosalie Almadrones presided and called the meeting to order at exactly 1:10 in the afternoon and started with a short prayer led by Ms. Irine Andaya followed immediately by the checking of attendance.

Attendance and Quorum:

The Head of the BAC Secretariat called the attendance and reported that there was one absent from the BAC regular member, thus a quorum was declared.

Announcement of the Invitation Sent to Observer

Dr. Rosalie Almadrones said that invitations were sent to three (3) observers, from Commission on Audit, Philippine Chinese Chamber of Commerce and Volunteers Against Crime and Corruption.

one said that the invitation is in accordance with Sec, 13 of IRR of RA 9184. However, nobody responded on the said invitation.

Title of the Project to be Bid:

Dr. Rosalie Almadrones, announced the title of the project to be bid is Supply and Delivery of Various Goods and Services , composed of five (5) lots: Lot 1 – Supply, Delivery, Installation and Configuration of Broadband Internet for Five (5) Satellite Campuses with approved budget of Three Hundred Thousand Pesos (P300,000.00); Lot 2 – Procurement of Additional Network Equipment and Devices with an approved budget for the contract of Two Hundred Thousand Pesos (P200,000.00), Lot 3 – Supply and Delivery of Arduino Starter Kit with an approved budget for the contract of Two Hundred Ninety Five Thousand Pesos (P294,000.00), Lot 4 – Supply and Delivery of RFID Cards and Ribbons with an approved budget for the contract of Two Hundred Seventy Two Thousand Pesos (P272,000.00) and Lot 5 – Supply, Delivery and Installation of CCTV for the main campus library with an approved budget for the contract of One Hundred Fifty Thousand Eighty Pesos (P150,080.00) chargeable from the 2021 General Fund and Income Fund.

Purpose of the Pre-Bid Conference:

Dr. Rosalie Almadrones said that the pre-bid conference was held twelve days before the opening of bids and called to discuss, clarify, among other things, the eligibility requirement, terms and conditions, and specifications stipulated in the Bidding Documents. It is in accordance with Sec. 22 of the IRR of R.A. 9184. She said that bidder's attendance is not mandatory, but they are encouraged to attend to ensure that they fully understand the Procuring Entity's requirements. Non- attendance of the bidder will in no way prejudice its bid; however, the bidder is expected to know the changes and/or amendment to the Bidding Document as recorded in the minutes of the pre-bid conference and the Supplemental Bid Bulletin. The BAC Chairperson also said that the minutes of the pre-bid conference shall be made available to prospective bidders not later than five (5) days upon written request and with a minimal fee. She also announced that the CNSC is implementing the cash basis payment and the project should be completed within the given time.

Dr. Rosalie Almadrones said that since there was no bidder present, she instructed the end-user and TWG member to check the requirements. She further said that if there are changes to be made, the TWG and the end-user should submit the final list and an addendum shall be made.

Since there are no more topics to be discussed, Engr. Aser Dino moved for the adjournment of the meeting, seconded in chorus.

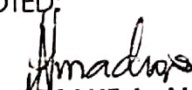
The meeting adjourned at exactly 1:20 in the afternoon.

Prepared by:


EVANGELINE L. SARION

Head, Bac Secretariat for Goods and Services


NOTED:


DR. ROSALIE A. ALMADRONES
BAC Chairperson



Dr. MA. CRISTINA C. AZUELO
BAC Member


IRINE ANDAYA
BAC Member

ENGR. ASER N. DINO
BAC-Vice Chairperson


Mr. EDGAR BRYAN P. NICART
BAC TWG


MS. JOCELYN O. TORIO
BAC Provisional Member-End user


Mr. SHERWIN A. BALANG
BAC TWG