



BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

**MINUTES OF THE MEETING
PRE-BID CONFERENCE
December 2, 2020
OP Board Room
9:00.A.M.**

Name of Project to be bid: Supply and Delivery of BSHM Laboratory Tools and Equipment (Early Procurement 2021)

Approved Budget for the Contract: P1,494,195.00

Time Started: 9:00 PM

Attendance:

BAC Members:

1. Dr. Rosalie A. Almadrones-BAC Chairperson
2. Engr. Aser Dino-BAC Vice-Chairperson
3. Dr. Ma. Cristina C. Azuelo-BAC Member
4. Ms. Irine Andaya – BAC Member

BAC TWG: Ms. Geneviev Elep

**BAC Secretariat: Evangeline L. Sarion
Marilyn P. Ferrer
Julie Fe S. Laborte**

Observer: Mr. Fermin Orong – from Volunteer Against Crime and Corruption

Proceedings:

Call to Order :

The BAC Chairperson, Dr. Rosalie Almadrones presided and called the meeting to order at exactly 9:00 in the morning and started with a short prayer led by Ms. Irine Andaya followed immediately by the checking of attendance.

Attendance and Quorum:

The Head of the BAC Secretariat called the attendance and introduced each member and reported that out of five BAC regular members, there was one absent, thus a quorum was declared.

Announcement of the Invitation Sent to Observer

Dr. Rosalie Almadrones said that invitations were sent to three (3) observers, from Commission on Audit, Philippine Chinese Chamber of Commerce and Volunteers Against Crime and Corruption, however, only one responded on the said invitation. She said that the invitation is in accordance with Sec, 13 of IRR of RA 9184. She acknowledged the presence of Mr. Fermin Orong, a representative from Volunteer Against Crime and Corruption.

Announcement of Bidders Attendance/Checking of specifications

...arion, Head of the BAC Secretariat informed the body that there was no bidder present for the project to be bid, however, she said that there were bidders who called, and informed the secretariat they will be present on the scheduled opening of bids.

Dr. Almadrones said that the conduct of the pre-bid conference was one of the requirements under RA 9184, but since there was no bidder, Dr. Ma. Cristina Azuelo moved for the adjournment of the meeting, seconded by Engr. Aser Dino.

The meeting was adjourned at exactly 9:15 in the morning.

Prepared by:


EVANGELINE L. SARION
Head, BAC Secretariat for Goods and Services


DR. MA. CRISTINA C. AZUELO
BAC Member


ENGR. ASER N. DINO
BAC-Vice Chairperson


MS. IRINE E. ANDAYA
BAC Member

NOTED:


ROSALIE A. ALMADRONES, Ph. D.
BAC Chairperson

GENEVIEV ELEP
BAC TWG