



Management System
ISO 9001:2015



INVITATION TO BID FOR *Supply and Delivery of Common Office Supplies, Equipment and Janitorial Supplies*

1. The *Camarines Norte State College*, through the *2020 General Fund* intends to apply the sum of *Two Million Seven Hundred Forty Two Thousand Two Hundred Thirty Five (Php 2,742,235.00) Pesos* being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply and Delivery of Common Office Supplies, Equipment and Janitorial Supplies*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Camarines Norte State College* now invites bids for *Supply and Delivery of Common Office Supplies, Equipment and Janitorial Supplies*. Delivery of the Goods is required *maximum of thirty (30) days*. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from the *HEAD, BAC SECRETARIAT FOR GOODS AND SERVICES, CAMARINES NORTE STATE COLLEGE* and inspect the Bidding Documents at the address given below during *office hours Monday to Friday*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *July 6 to July 24, 2020* from the office of the *BAC Secretariat for Goods and Services* and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Five Thousand Pesos (Php 5,000.00) at the CNSC Cashier's Office*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The ***CAMARINES NORTE STATE COLLEGE*** will hold a Pre-Bid Conference on ***July 14, 2020 at 9:00 o'clock in the morning at College Library and also by*** , which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before ***July 27, 2020 at 9:00 AM***. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on ***July 27, 2020 at 9:30 AM*** at the ***College Library***. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The ***CAMARINES NORTE STATE COLLEGE*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

***EVANGELINE L. SARION
HEAD, BAC SECRETARIAT FOR GOODS AND SERVICES
SUPPLY & PROPERTY MANAGEMENT OFFICE
GROUND FLOOR, GENERAL ADMINISTRATION BUILDING
CAMARINES NORTE STATE COLLEGE
DAET, CAMARINES NORTE
CP # 09088511614***


ROSALIE A. ALMADRONES, Ph.D
VP for Academic Affairs
BAC CHAIRPERSON FOR GOODS AND SERVICES