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Republic of the Philippines

CAMARINES NORTE STATE COLLEGE

F. Pimentel Avenue, Brgy. 2, Daet, Camarines Norte – 4600, Philippines

**Invitation to Bid for *Supply and Delivery of Tablet and Steno Machines*
for Bachelor of Science in Office Administration**

The Camarines Norte State College – Bids and Awards Committee (BAC) through the 2023 *INCOME FUND* intends to apply the total of sum of **One Million Seventy Thousand Pesos (P1,070,000.00)** with Reference No. **CNSCBPASTENO2023**. Bids received in excess of the ABC shall be automatically rejected.

1. The Camarines Norte State College now invites bids for the above Procurement Project. Delivery of the Services as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
3. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Camarines Note State College and inspect the Bidding Documents at the address given below during *office hours, Monday to Friday*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on June 5-15, 2023 upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPBB in the amount of Five Thousand Pesos (P5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before June 27, 2023 at 1:30 in the afternoon. Late bids shall not be accepted.
7. The Camarines Norte State College will hold a Pre-Bid Conference on June 14, 2023 at 10:45 in the morning at the 2nd Floor, Library Building, Camarines Norte State College Main Campus, Daet, Camarines Norte which shall be open to prospective bidders.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on June 27, 2023 at 3:00 in the afternoon at the Office of the VP for Administration and Finance. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Camarines Norte State College reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:




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ELOISA R. LUKBAN, MPA
HEAD, BAC SECRETARIAT
RECORDS OFFICE
2nd FLOOR GENERAL ADMINISTRATION BUILDING
CAMARINES NORTE STATE COLLEGE MAIN CAMPUS
CP # 09985313141

June 2, 2023


MARIA CRISTINA C. AZUELO, Ph.D.
VP for Administration and Finance
BAC CHAIRPERSON

CERTIFICATION

I HEREBY CERTIFY that the posting of the foregoing advertisement covers the period from to June 5-27, 2023 in the following conspicuous places in the CNSC premises reserved for the purpose namely:

1. Office of the President
2. Guard House
3. Lobby of the General Administration Building
4. G-EPS
5. CNSC Website


ELOISA R. LUKBAN, MPA
Head, BAC Secretariat