

ORIENTATION

NATIONAL SERVICE TRAINING PROGRAM (NSTP)

First Semester, AY 2021-2022

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What is Republic Act (R.A.) 9163

known as National Service Training Program (NSTP)
Act of 2001

Is an act establishing the National Service Training Program (NSTP) for tertiary level students, amending for the purpose Republic Act 7077 and Presidential Decree 1708 and for other purposes.

What is the guiding principle in establishing the NSTP Law?

- Section 2 of R.A. 9163 affirmed that it is the prime duty of the government to serve and protect its citizens.
- It shall be the responsibility of the citizens to defend the security of the state and in fulfilment thereof, the government may require each citizen to render personal, military or civil service.

What is the National Service Training Program (NSTP)?

It is a program aimed at enhancing civic consciousness and *défense* preparedness in the youth by developing the ethic of service and patriotism while undergoing training in any of its three (3) program components.

Mission

To conduct capability enhancement for the three (3) components CWTS, LTS and ROTC towards strengthening the values and traits of the youth while working closely with a network of organizing within and outside the college.

Vision

A valuable and effective members of the National Service Reserve Corps (NSRC) who may serve as agent in attaining quality of life, sustain peace, unity, cooperation and growth of the target communities.

Goal

To promote and integrate values education, transformational leadership and sustainable social mobilization for youth and family development, community building, national security and global solidarity.

Objectives

Inculcate among the students the ideas of patriotism, nationalism and enhance their involvement in public and civic-oriented activities.

Objectives

- Train the students in various field of endeavor imbued with moral values that enhance their physical, intellectual, moral, spiritual and social well-being.
- Produce service-oriented and responsive students that will be of help to the locality and community.

What should the state do to pursue the goals?

The youth shall be motivated, trained, organized and mobilized in military training, literacy, civic welfare and other similar endeavours in the service of the nation.

Organizational Structure of the NSTP Office

The NSTP Office is headed by an NSTP Director who is responsible for the implementation of the Program. Each of the NSTP components is considered a distinct and/or separate under the NSTP Office and has its Component Coordinator. Every College/Campus has its designated College NSTP Coordinator who is under the College/Campus Dean and coordinates with the Component Coordinators and the NSTP Director.

IMPLEMENTING RULES AND REGULATIONS
(IRR)
OF REPUBLIC ACT 9163
(NSTP ACT OF 2001)

RULE III PROGRAM IMPLEMENTATION

Who are to take the NSTP ?

Section 4. Coverage:

a. All incoming students, male and female, starting SY 2002-2003 enrolled in any baccalaureate and in at least two (2)-year technical-vocational or associate courses, are required to complete one (1) of the NSTP component of their choice, as graduation requirement.

Why is there a need to conduct NSTP Orientation Program?

Section 4

c. There shall be an orientation for all NSTP enrollees to be jointly conducted by the ROTC, CWTS, and LTS coordinators/implementers. Students enrolled in the first semester of the freshmen year shall be made to undergo a common module phase for 25 hours training period.

Continuation of Section 4

- Subjects covered are: citizenship training, Drug addiction; disaster awareness, preparedness and management; environmental protection and other national security concerns.

What are the different program components of the NSTP?

Section 5. Program Components

a. The NSTP shall have the following components which students can choose from as defined in Rule II, Section 3 thereof: The Reserve officers Training Corps (ROTC), Literacy Training Service (LTS), and Civic Welfare Training Service (CWTS)

What are the emphasis of the training for all program components of the NSTP?

All program components, the ROTC in particular, shall give emphasis on citizenship training and shall instill patriotism, moral virtues, respect for the rights of civilians and adherence to the Constitution.

What is the equivalent course unit of each NSTP component ?

Section 6. Duration and Equivalent Course Unit

Each of the NSTP component carries a three (3) units credit per semester.

How many training hour does NSTP students to meet every semester?

Section 6. Duration and Equivalent Course Unit

Each of the NSTP component entails to meet for fifty-four (54) to ninety (90) training hours per semester.

How many semesters that student is to enroll in the NSTP subject?

Section 6. Duration and Equivalent Course Unit

Each of the NSTP component is to be taken for an academic period of two (2) semesters or one academic year.

What are the NSTP components which the student may choose to enroll for a semester?

NSTP 1 is offered during first semester which comprises the CWTS 1, LTS 1 and MS 1 (ROTC 1) subjects.

NSTP 2 is offered during second semester which comprises the CWTS 2, LTS 2 and MS 2 (ROTC 2) subjects.

Student is to choose from among the three components and enroll one (1) NSTP component only.

What are the prerequisite subject for NSTP?

In the case of CNSC, NSTP 1 is offered every first semester only hence, does not have any prerequisite subject. NSTP 2 is offered every second semester and NSTP 1 is its prerequisite.

How much is the tuition fee a student has to pay to enroll in NSTP subject?

Rule IV FEES AND INCENTIVES- Section 9

No fees shall be collected for any of the NSTP components except basic tuition fees, which shall not be more than fifty percent (50%) of the charges of the school per academic unit.

Does enrolled NSTP student to pay for Insurance protection ?

Rule IV Fees and Incentives- Section 10. Fees, Insurance and Protection

The school authorities concerned, CHED and TESDA shall ensure that group insurance for health and accident shall be provided for students enrolled in any of the NSTP components.

Can a student cross enroll the NSTP subject at CNSC?

Section 7. Clustering and Cross-Enrollment

The school must allow any NSTP to cross-enroll in any CHED/TESDA recognized institution.

Can a student transfer from one NSTP component to another ?

NSTP student who is enrolled in one component and later decided to transfer in another component is to inform the NSTP Office on or before the third meeting/training day from the start of classes. This is required in order to arrange the enrolment profile of students for submission to CHED Regional Office.

Can a student drop the NSTP subject?

Based on the Student Manual of CNSC, a student may, with the consent of the NSTP implementer and NSTP Director, drop a subject by filling out the prescribed form within three-fourths of the total maximum class hours prescribed thereof. After the three-fourth period has lapsed, a student may be allowed to drop a course by reason of illness duly certified by a physician, or other valid reasons. A student who unofficially drops his/her course like NSTP after obtaining his/her midterm grades, shall be given a grade of 5.0 (failure) at the end of the term. The NSTP implementer shall be responsible for the final grade of the students.

Is the final grade in NSTP subject included in the computation of Grade Point Average (GPA) of the student?

Section 6. Duration and Equivalent Course Unit

Earned NSTP units shall not be included in the computation of Grade Point Average (GPA) grades of the college students.

Can a Person with Disability (PWD) enroll in NSTP subject?

Person with Disability (PWD) as evidenced by pertinent documents and actual observation shall be mobilized according to their skills and potentials. They are required to enroll the course/subject and shall be given a grade from their performance.

What is the Grading System being adopted by the NSTP?

The College has a uniform grading system using numbers from 1.0 to 5.0, where 1.0 is the highest. It adopts the cumulative grading system in all program offering including NSTP with three (3) rating periods, namely: preliminary rating period, midterm rating period, and final rating period as per BOT Resolution No. 80, s. 2004

THE THREE (3) PROGRAM COMPONENTS OF NSTP

A. CIVIC WELFARE TRAINING SERVICE
(CWTS)

B. LITERACY TRAINING SERVICE (LTS)

C. RESERVE OFFICERS TRAINING CORPS
(ROTC)

CIVIC WELFARE TRAINING SERVICE (CWTS)

CIVIC

WELFARE

TRAINING

SERVICE

(CWTS)

Refers to the programs or activities contributory to the general and betterment of life for the members of the community or the enhancement of its facilities, especially those devoted to improving health, education, environment, entrepreneurship, safety, recreation and morals of the citizenry.

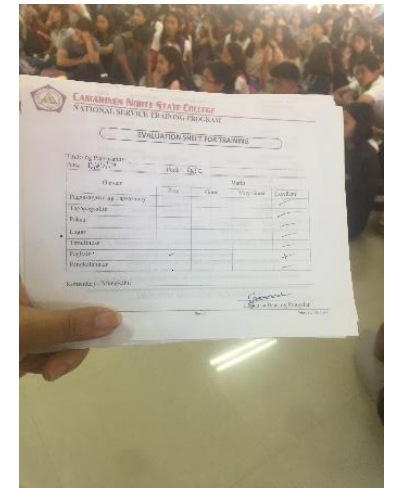
Specific Objectives of CWTS

Promote and protect the physical, mental, spiritual and social well-being of the youth.

Inculcate patriotism and nationalism in the youth.

Encourage their involvement in the public and civic affairs.

What are the activities undertaken by students enrolled in the CWTS?



LITERACY TRAINING SERVICE (LTS)

LITERACY
TRAINING
SERVICE
(LTS)

This is a program designed to train students to become teachers of literacy and numeric skills to school children, out-of school youth and other segments of society in need of their services.

Specific Objectives of LTS

Develop the desirable traits of a Filipino for their growth and development.

Inculcate the importance of functional literacy and numeracy skills.

What are the activities undertaken by students enrolled in the LTS?



RESERVE OFFICERS TRAINING CORPS (ROTC)

RESERVE
OFFICERS
TRAINING
CORPS
(ROTC)

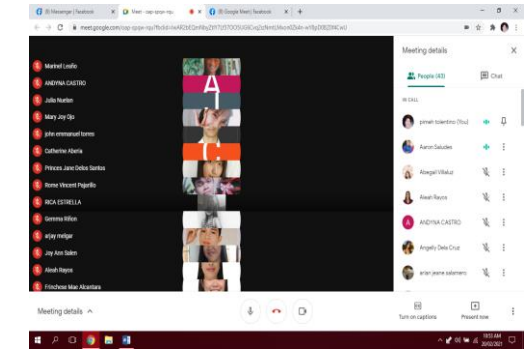
Is a program institutionalized under section 38 and 39 of RA7077 which is designed to provide military training to tertiary level students in order to motivate, train, organize and mobilize them for defense preparedness.

Specific Objectives of ROTC

Encourage their involvement in civic and military affair activities.

Motivate, train, and organize for a national defense preparedness.

What are the activities undertaken by students enrolled in ROTC



What is Regional Annual Administrative Inspection (RAATI) ?

Section 9 b.3. Monitoring

Regional Annual Administrative Performance Evaluation (RAAPE) or Regional Annual Administrative Inspection (RAATI) is an annual inspection conducted by the Major Service ResCom for ROTCU based on parameters as prescribed by the AFP in order to determine if trainings undertaken are in consonance with the implementing guidelines.

What is One Summer Program which applies to ROTC Component?

A One (1) Summer Program (OSP) in lieu of the two (2) semester program maybe designed, formulated and adopted by the DND , CHED and TESDA subject to the capability of the school and the AFP to handle the same.

CONDUCT OF NSTP CLASSES

With Covid 19 Pandemic, the CNSC adheres to Health Protocol issued by CHED and the Local IATF.

The School issued updated Implementing Rules and Regulations (IRR) which governs the conduct of all classes in all programs including NSTP.

It adopts Flexible Learning using the Learning Management System in all campuses.

In order to address other issues and concerns related to internet connectivity, etc. a modular arrangement scheme is also in place.

Open communication as to other platform or application to use is to be ironed out between the faculty and students for a meaningful and stress free learning to take place.

Modules Presented in NSTP Classes

For CWTS Component

Common Module (25 Hour Common Module)

Specific Module for Civic Welfare Training Service (CWTS)

Optional Module

For LTS Component

Common Module (25 Hour Common Module)

Specific Module for Literacy Training Service (LTS)

Optional Module

For ROTC

Common Module (25 Hour Common Module)

Military Subjects

Topics Discuss on Common Module (The 25 Hour Common Module)

Citizenship Training

Drug Education

Disaster Awareness Preparedness and Management

Environmental Protection

Other National Security Concerns

Topics Discuss on Specific Module for Civic Welfare Training Service (CWTS) -29 hours

Self and Filipino Society

Volunteerism

Peace Education

Dimensions of Development

Introduction to Community Based Management

Topics Discuss on Specific Module for Literacy Training Service (LTS)- 29 hours

Self and Filipino Society

Volunteerism

Peace Education

Literacy and Numeracy Skills

Introduction to Community Based Management

Topics Discuss on Optional Module (for CWTS and LTS Components) - 36 hours

Leadership Training

Community Exposure Agency Visits

Community Service

Topics Discuss on Basic Reserve Officer Training Corps (ROTC) in Military Science (MS1)

25 Hour Common Module

Physical Organization

Military Orientation

Combat Orientation

Civil Affairs

Drills and Ceremonies

Commander's Time

Topics Discuss on Basic Reserve Officer Training Corps (ROTC) in Military Science (MS 2)

Physical Organization/Orientation

Small Unit Tactics

Individual/Unit Training

Marksmanship Training/Familiarization Firing

Individual Protective Measure

Basic Obstacle Course

Drills and Ceremonies

Weapons Training

Reservist and Retiree Affairs Program

NSTP Field Immersion during Second Semester of every Academic Year

What CHED issuance governed the Field Immersion Phase of the NSTP during second semester?

CHED Memo Order No. 63 S. 2017 Policies and Guidelines on Local Off- Campus Activities

7.2 **Curricular activities** are required off-campus activities and are an integral part of the instructional program. All students are expected to attend the scheduled off-campus activity since it is part of the regularly scheduled class time.

CHED Memo Order No. 63 S. 2017 Policies and Guidelines on Local Off- Campus Activities

Section 5. These set of policies and guidelines aim to guide HEIs in the conduct of off-campus activities in order to develop the holistic experience of students and to provide:

- 5.1 access to efficient and interactive learning for students through meaningful off-campus activities as part of their program requirement embodied in the approved curriculum;
- 5.2 quality off-campus activities necessary to the acquisition of relevant knowledge, skills, and values;
- 5.3 mechanisms to exercise due diligence prior, during and after the activities for safety and welfare of the students and HEIs' personnel; and
- 5.4 mechanisms for the implementation of parallel activities to those students who will not be participating in the activity.

Monitoring on the implementation of the program

CHED monitors the implementation of the NSTP by submission of Annual NSTP Performance Report , Self Assessment Instrument and personally conducts inspection anytime of the year .

On the other hand, the institution monitors and evaluates the implementation of the program through the Program Projects and Activities, and the Office Performance Commitment and Review (OPCR) of the Office.

For the NSTP implementers, there is a Teaching Efficiency Rating (TER) instrument administered by the College Dean/Campus Director.

What happens to CWTS and LTS graduates who are still students of CNSC?

Rule V . Section 11. Organization of NSTP Graduates

Graduates of the non-ROTC Component shall belong to the National Service Reserve Corps (NSRC) and could be tapped by the State for literacy and civic welfare activities, especially in times of calamities.

What happens to ROTC graduates who are still students of CNSC?

Graduates of the ROTC shall form part of the Citizens' Armed Force pursuant to Republic Act No. 7077.

NSTP Serial Number

What is NSTP Serial Number?

CHED MEMORANDUM ORDER NO. 27 Series of 2015. GUIDELINES AND PROCEDURES ON THE ISSUANCE OF NATIONAL SERVICE TRAINING PROGRAM (NSTP) SERIAL NUMBERS

d. **Serial Numbers (SN)** – refers to the unique assigned numbers/codes issued to individual students who graduated from the NSTP. There are two (2) systems being implemented for the issuance of Serial Numbers for NSTP, one with the military or Reserve Officers' Training Corps (ROTC) component of the NSTP processed by the Department of National Defense (DND) and another with non-military or CWTS and LTS processed by CHED.

How does NSTP graduate be given serial number?

NSTP student is to pass NSTP 1 and NSTP 2 subjects and after completion, student is awarded with NSTP Serial Number. For CWTS and LTS, serial number is requested from the Commission on Higher Education (CHED) while serial number of ROTC is provided by Department of National Defense (DND).

National Service Reserve Corps (NSRC)

What are the mandates of the NSRC reservist?

RA10121 (PDRRM Act of 2010) mandates NSRC reservists to be organized, developed, trained and mobilized for DRRM and for other purposes as provided for under RA 9163.

Continuation...

The School-Based NSRC Units (SBNU) is to be established in different Higher Education Institutions (HEIs) under CHED as defined in the Implementing Guidelines and Procedures (IGP) on the Development, Organization, Training, Administration, Utilization, Mobilization, Operation, Accreditation, Protection and Funding of the NSRC.

SK Exemption on Enrolled CWTS Class during Second Semester

What is Joint Memorandum Circular No. 1, S. 2019?

Guidelines for the Exemption of the SK Officials from Taking the NSTP-CWTS in Accordance with Section 16 No. 2 of RA 10742

This Guidelines exempt SK officials- enrolled in NSTP 2 (CWTS) of HEIS who satisfied the criteria for exemption.

Rule VI Miscellaneous Provisions

Section 12 Certificate of Completion

Certificate of Completion with corresponding serial number issued by CHED, TESDA or DND, shall be awarded to students who have successfully complied with the program requirements.

References

- RA 9163 (NSTP Act of 2001)
- RA 7077 (Citizen Armed Forces of the Philippines Reservist Act)
- RA 10121 (PDRRM Act of 2010)
- CMO No. 27 series of 2015
- CMO No. 63 series of 2017
- NSTP Manual of Operations 2020
- Student Manual of CNSC

References

Implementing Guidelines and Procedures on the Development, Organization, Training, Administration, Utilization, Mobilization, Operation, Accreditation, Protection and Funding of the National Service Reserve Corps (NSRC)

Joint Memorandum Circular No. 1, S. 2019 Guidelines for the Exemption of the SK Officials from Taking the NSTP-CWTS in Accordance with Section 16 No. 2 of RA 10742

Keep Safe

and

God Bless everyone!