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## PERFORMANCE MANAGEMENT TEAM

### EXCERPTS FROM THE MINUTES OF PMT MEETINGS ON FEBRUARY 11, 14,15,21,22 AND MARCH 1,2,7, and 10,2022

Held at the Office of the Vice President for Administration and Finance, CNSC

#### PMT Resolution No. 01 s. 2022

**WHEREAS**, the CNSC was eligible to the grant of PBB FY 2020 as reported by the AO25 Secretariat in their report dated February 8,2022, with exclusion and isolation of unit/s or person/s responsible for the deficiencies with the Disbursement BUR, Utilization of Earmarked Income and failure to comply with ISO-QMS requirement;

**WHEREAS**, the uncontrollable factors which led to the deficiencies in the above targets of CNSC, as identified in the AO25 report, were used as basis by the PMT in deciding to still include those unit/s and person/s responsible for such uncontrollable factors, to the grant of PBB 2020;

**WHEREAS**, the PMT further examined the details of the deficiencies of CNSC in the ISO-QMS requirement, where thorough deliberation and examination of facts directed to the justification that despite the persistent effort of the ISO-QMS Team, they had no full control on the final schedule of the ISO Surveillance visit in 2020 which may have been the reason for the deficiency relative to this target; that despite the justifications given, AO25 Secretariat still decided on isolating the unit/person responsible for such deficiency, and therefore the PMT upholds such decision, thereby isolating the then Quality Management Representative, Dr. Dolores C. Volante, from the grant of PBB FY 2020;

**WHEREAS**, the details of undisbursed amounts in 2020 that contributed to the low Disbursement Budget Utilization Rate of CNSC were thoroughly examined and deliberated by the PMT, and such examination and deliberation resulted in the identification of factors that are beyond the control of CNSC and therefore constitute a justifiable reason for non-disbursement within 2020;

**WHEREAS**, for disbursement-related concerns affected by factors that are deemed controllable by CNSC as per the AO25 Secretariat final report, the PMT decided to isolate the College Accountant, Mrs. Madelon B. Lee, from the grant of FY 2020 PBB;

**WHEREAS**, the justifications provided by CNSC on the low utilization of earmarked income was considered controllable factors by the DBM-RO5, and the lack of supporting documents to substantiate those justifications may have prevented the DBM-RO5 from validating such;

**WHEREAS**, the PMT found it reasonable and acceptable that since the justification on the low utilization of earmarked income revolved on the effect of COVID-19 pandemic and such was assumed to be a common knowledge that no longer requires proof, the failure of the team who prepared the justification to provide supporting documents was justified, however, the PMT decides to uphold the AO25 Secretariat decision to isolate the persons most responsible for this deficiency, hence Mrs. Nida T. Pimentel, Budget Officer and Dr. Roger Jay L. De Vela, IPDO Director, from the grant of PBB FY 2020;

**WHEREAS**, the personnel who failed to submit a complete set of SPMS-related documents (i.e., OPCR/IPCR) for the two rating periods in FY 2020, were isolated from the grant of PBB 2020;

**WHEREAS**, the PMT reviewed the ranking of delivery units and such review revealed that the College of Business and Public Administration (CBPA) emerged as the Best Delivery Unit, followed by the College



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of Education (CoEd) and College of Engineering (CoEng) as Better Delivery Units while the remaining delivery units of CNSC were Good Delivery Units;

**WHEREAS**, the PMT caused the force-ranking of administrative officials and employees in the General Administration in accordance with the Internal Guidelines in the Grant of PBB 2020;


**NOW THEREFORE**, upon motion of MRS. ELOISA R. LUKBAN, NTEA President, **SECONDED IN CHORUS**, with no objection from the body, **BE IT RESOLVED** to **APPROVE** the PBB FORM 1 INDICATING THE NAMES OF THE PBB 2020-ELIGIBLE EMPLOYEES.

UNANIMOUSLY APPROVED.

CERTIFIED CORRECT.

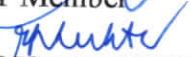
  
**ROGER JAY L. DE VELA, PhD**  
PMT Secretariat

ATTESTED:

  
**MARTIN M. LUKBAN, HRMO**  
PMT Member

**NIDA T. PIMENTEL, Budget Officer**  
PMT Member

  
**JUDELIN S. ALVAREZ, CNSC-FAI President**  
PMT Member

  
**ELOISA R. LUKBAN, CNSC-NTEA President**  
PMT Member

  
**ROSALIE A. ALMADRONES, PhD, VPRE**  
PMT Vice Chair

  
**DOLORES C. VOLANTE, PhD, VPAA**  
PMT Co-Chair

  
**MARIA CRISTINA C. AZUELO, VPAF**  
PMT Chair